



## FAX to EMAIL

## Send and receive from any device using Outlook

## Send Fax in 3 Easy Steps:

- Enter the fax number you wish to send a fax to followed by @fax.firstcomm.com
  e.g. 123456789@fax.firstcomm.com
- 2. Attach your pdf document
- 3. Click Send

Once the email has been received by the recipient, you will receive a confirmation email. It includes the following :

- Number of Pages Sent
- Attachments Sent
- Processing time

## **Receive Fax :**

You will receive an email with the attachment when a fax has been sent to you. It includes :

- Sender Details
- Attachments



Fax received from "2242061069"

	HylaFAX Age	nt <fax@hylafax.net.firstcomm.co< th=""><th>&gt;m&gt;</th></fax@hylafax.net.firstcomm.co<>	>m>
	facsimile job 30 to	2242061069@fax.firstcomm.com (224206106	9) completed
To Ashwin M	Maniyan		
Message	doc40.pdf (4 KB)	🛓 doc41.pdf (896 KB)	
Your job to 2	2242061069 was comp	leted successfully.	
Page	s: 2		
Receiver:			
Qualit	y: 196		
Page Wi	idth: 209 (mm)		
Signal Ra	igui. 250		
Data For	mat:		
Remote Equ	uipment:		
Remote Station:			
Dialogs: 1 (exchanges with remote device)			
Calls	: 1 (total phone calls pl	aced)	
Submitted	em: any From: localbort		
JobIC	): 30		
Group	ID: 30		
Comn	nID: 000000188		
-			
Processing t	ime was 0:03:04.		
	Thu 10/17/2019 1:26 PM		
	HVIAEAX AGE	ant < fax@hylafay.net firstcomm.cr	om>

We removed extra line breaks from this message.
Message 🔓 fax000000115.pdf (172 KB)
cvg/fax000000115.tif (ftp://hylafax.net.firstcomm.com:4559/recvg/fax000000115.tif):
Sender: 2242061069
Pages: 2
Quality: Fine
Size: ISO A4
Received: 2019:10:17 12:25:24 CDT Time To Receive: 0:02:37
Signal Rate: 9600 bit/s
Data Format: 2-D MR
Error Correct: No
CallID1: 2242061069
CallID2: 2242061069
Received On: boston08
CommID: 000000189 ( <u>ftp://hylafax.net.firstcomm.com:4559/log/c000000189</u> )