



Standalone UC MaX Meeting for Desktop

Installation Guide

Updated Version 05.13.20

Please Note: The screen shots presented in this document are native to Windows operating systems. The Mac OS process is similar but may look slightly different and action buttons may not appear in the same locations.

To download Standalone UC MaX Meetings, simply follow the steps outlined below:

INSTALLATION STEPS

1. Download setup files based on your operating system:

Download Desktop Client for :

Windows OS : **Download Here**

Mac OS : Download Here

Download Outlook Plugin for :

Windows OS : Download Here

2. Download Windows Desktop Client, unzip the folder and double click on (.exe) executable installation file as shown below.



3. A new welcome to MaX UC setup windows pops up. Please click 'Next' to continue with the setup as shown below. Click 'Next' until you see "Install" button



4. Click 'Install'.

Note - Your company firewall may block the installation and ask for admin login/password. If asked for admin password please contact your local network administrator

Թ MaX UC Setup			—		×
Ready to install MaX UC					
Click Install to begin the installation. installation settings. Click Cancel to	Click Back to exit the wizard	review or chan	ge any of yo	ur	
	Back		tall	Cano	el

5. Next a new window pops up, click 'Log in Manually' to proceed



6. Please select First Communications from the dropdown Menu and hit 'OK'

Service Pro	ovider Selection —	×
	Please select your service provider.	
	FirstLight (NH/MA/ME)	\sim
	Enhanced Telecommunications Corporation	^
	Execulink Telecom	
	Expectel	_
	Farmers Mutual Telephone Company	
	Fidelity Communications	
	Finger Lakes Technologies Group, Inc.	
	First Communications	
	FirstLight (NH/MA/ME)	~

7. Please enter your email address and password to continue. Please contact business care (**800.860.2934** or email <u>businesscare@firstcomm.com</u>) to know your login credentials.

Kan		-		×			
	Please enter your First Communications login details.						
	Phone / Email						
	Password						
		· · · · ·					
		Lo	og in Ca	ancel			

8. First time you login, you have to accept terms and conditions. Tick the checkbox below and hit 'Accept'



You can find Standalone UC MaX Meeting User Guide Here: https://www.firstcomm.com/products/cloud-ip-pbx/user-guides/